



Welcome to the 2013 Presentation Fashion Show

Dear Presentation Senior Hostess,

*Congratulations on being selected as a Hostess for the 2013 Presentation Fashion Show, **Glitter & Gold**. It promises to be a fun and exciting event. As a Hostess, you have the honor of representing Presentation High School.*

Hostess Responsibilities

Hostesses play an important role in the success of this event by greeting and welcoming guests and, most importantly, inviting guests to purchase Benefit Drawing and Grand Prize drawing tickets at both the Luncheon and Dinner Shows. Last year, on the day of the Fashion Show, our hostess teams brought in over \$35,000 of the total \$155,000 raised during the Fashion Show.

Opportunities will be available for hostesses to help on stage during the pre-show events; either announcing Benefit Drawing winners or “setting the stage” during the opening of the show and will be featured in the Grand Finale segment during the Luncheon Fashion Show. As you may know, this is the part of the show that everyone looks forward to when your father or other significant adult figure will escort you down the runway. Once you have completed your evening hostess duties, you are invited to watch the show. You will be given a free, reserved student gallery seating ticket.

*Attendance is **MANDATORY** at all of the dates listed on the “Mandatory Dates” document, which you can find by clicking here: [Mandatory Dates](#). An absence is grounds for dismissal from the show, as is any violation of the conditions stated in the Participant Agreement.*

Hostess Contract

In order for the show to be a complete success, it is important that you understand your commitment. There are 3 important steps to the Hostess Contract process, which are available on our Hostess Web Page by [clicking here](#).

- 1. **Complete the online Hostess Contract with Photo/Video Release.** Please note that you will need approximately 10 minutes to read and complete the online form. Once started, you will need to finish and submit in one sitting.*
- 2. **Pay the Hostess fee** (details below).*

3. *Have your parents reply to the email confirmation signaling their agreement to the Hostess Contract and Photo/Video Release. In addition, your parent will be provided with a link in the email about where to find other information regarding your participation in this special event.*

Please read all of the correspondence carefully and all items above must be submitted by Friday, January 11, 2013.

Hostess Fee

We are asking each of the hostesses to pay a \$65.00 hostess fee, which covers the cost of a photograph in the program, food during some of the trainings, rehearsal and between shows, and the Luncheon Grand Finale rehearsal. Please make your payment online on our Hostess Web Page by [clicking here](#) or send your check, made payable to Presentation High School, to Kelly Burns at 1451 Mercer Avenue., San Jose, CA 95125.*

** A \$1 convenience fee is added for processing payments online.*

Hostess Attire and Grand Finale Formal Dress Guidelines

The Guideline for the hostess attire and your Grand Finale Dress are the same the school has for a prom dress. This year's hostess attire will be your own semi-formal black cocktail style dress. Please wear comfortable shoes, as you will be on your feet prior to both the Luncheon and Dinner Shows. Flip flops are not allowed. If you plan on wearing a different dress for the Grand Finale, both dresses will need to be approved.

*Grand Finale and Hostess dresses should be tasteful and sophisticated. There should be no bare stomachs or cutouts on the stomach or sides. There may be no visible tattoos. The backless area on the dress may extend no lower than the waist. Low cut dresses in the front and see-through dresses **are not** acceptable. Spaghetti straps and strapless are ok.*

You will be asked to bring your dress(es) for approval to the Grand Finale Gown and Hostess Dress approvals on Wednesday, March 13, 6.00 - 7:30pm.

Hair & Makeup Information

We are very excited to inform you that Dustin David Salon of Los Gatos will be providing hair styling for the hostesses on the day of the show.

Dustin David Salon has offered all Presentation High School Hostesses the opportunity to receive a pre-show haircut during the 3 weeks prior to the show (Monday-Friday, Saturday excluded). This haircut will be with a Junior Stylist at a special one-time introductory price of \$25 (valued at \$40-50). A list of names will be given to Dustin David Salon, and your ID will be required to avoid duplication. Appointments are to be made directly with Dustin David Salon no later than March 13, 2013.

Dustin David Salon
50 University Avenue, Ste 230-C
Los Gatos, CA 95030
(408) 395-6225

Marinello's will be providing makeup artists for the day of the show. You will arrive with your own foundation and powder applied. Due to the intense lighting on the runway, we recommend that you bring a pair of false eyelashes, which Marinello's artists will apply. You should arrive with natural nails, neutral polish or French manicure.

Luncheon & Dinner Show, Tickets and Invitations

Tickets to attend the shows are coming soon! You will receive another email when tickets go on sale via our online website. Formal Invitations to attend the show also will be sent out in early February. In some years, the luncheon show has sold out, so please make sure family members order online or send in reservations early. Preferred seating is available by committing to being a Show Sponsor. Your parent also will be directed to this information when it's available online.

Contact Information

Please be sure to provide us with all required phone numbers and your email address. Reminders and any updated information will be sent by email. Therefore, it is extremely important that you check your email regularly.

You will have a great and unforgettable experience as a hostess in this year's fashion show. Your enthusiasm is invaluable towards the success of the show. Please feel free to contact the Hostess Chairs, Mrs. Kelly Burns at (408) 398-2496 or kellyburns1451@comcast.net or Mrs. Mollie Pine at (408) 391-6995 or molliepine@mac.com with any questions or concerns you might have.

Finally, thank you in advance for your full cooperation.

Sincerely,

Saritha Nagendran
Production Co-Chair
saritha@santafedesignco.com

Claire Martell
Fashion Show Co-Chair
cmartell@murdockmartell.com

All proceeds benefit the endowment for financial aid at Presentation High School.

